

## REQUISITION FORM / LETTER FOR NEW DELIVERY INSTRUCTION SLIP BOOK

To,

ATS Share Brokers Pvt Ltd,  
No. 648/A-3, 1st Floor, OM Chambers,  
Binnamangala, 1st Stage,  
Indiranagar Bangalore – 560038

Date :								
Trading ID:								
DP ID:	1	2	0	7	4	3	0	0
Client ID:								

Dear Sir / Madam,

**Sub: Request for issuing new DIS Booklet**

Please supply me/us with book/s of delivery instruction slips for ATS client ID mentioned above according to the collection instruction below. I/we agree that the delivery instruction slip book/s be dispatched by courier at my/our risk and consequence. I/We shall not hold ATS liable in any manner whatsoever in respect dipatch of the delivery instruction slip book/s to the following address

**Collection Instructions (if any)**

<input type="checkbox"/> <b>Collected by hand</b>	Please attach the Self Attested ID Proof.		
<input type="checkbox"/> <b>Additional Booklet</b> (Not applicable for 1st time request)	<input type="checkbox"/> Not Required to cancel unused slips.		
	<input type="checkbox"/> Required to cancel unused slips/book from.....to..... <input type="checkbox"/> Lost <input type="checkbox"/> Misplaced <input type="checkbox"/> Others.....		
<input type="checkbox"/> <b>To Cancel DIS slips/book</b> (For cancellation purpose only)	<input type="checkbox"/> Unused DIS slips/book from.....to.....		
	<input type="checkbox"/> Lost <input type="checkbox"/> Misplaced <input type="checkbox"/> Others.....		
<input type="checkbox"/> <b>By Authorized Representative</b>	Please inform Authorized representative to carry his/her identity proof with account holder signature/s while visiting the HO for collecting the booklet.	Signature	
		Name	
		Authorized Representative	
<input type="checkbox"/> <b>Correspondence address</b>	By default, it will sent at the communication address registered with ATS		

Yours Sincerely,

Signature			
Name			
	First Holder	Second Holder	Third Holder

**For Office Use**

<b>Serial Numbers of DIS Issued:</b>	
<b>Name of ATS Staff:</b>	
<b>Signature of the issuing person:</b>	<b>Issued On:</b>

Please note the following with respect to the Issue of the Delivery Instruction Booklet.

1. Request for new DIS book/s has to be signed by all theholders.
2. Authorization to the Bearer should be avoided as a securitymeasure.
3. ID proof mandatory required for lost/misplace DIS Slip/Book.